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ADDENDUM #1

Date: April 16, 2024
Project Title: Urine Sample Collection for Drug/DWI Court
Project No.: Project # 24-21
Opening Date: April 24, 2024

NOTE CHANGES: The change/clarification in this addendum is as per the attached herein:

- See attached for answers to question received regarding specifications.
- Deadline for questions is 2:00 pm Thursday, April 18, 2024.
- Bid opening time and date remains 2:00 pm Wednesday, April 24, 2024.

This addendum forms a part of the Contract Documents and modifies the original specifications, issued for Montgomery County on **April 9, 2024** to the extent noted hereinafter. Careful note of this Addendum will be taken by all parties of interest so that proper allowance is made in all computations, estimates and Contracts and so that all trades affected are fully advised in the performance of work that will be required by them. This Addendum supersedes all previous Specifications and instructions pertaining to these items. It is imperative the bidder/proposer acknowledges receipt of this Addendum, by signing this document and returning it by fax within 24 hours after receipt or by including a signed copy with the bid/proposal packet.

Company Name

Signature

Date

A handwritten signature in blue ink, appearing to read "Kelly Vidal", written over a horizontal line.

Kelly Vidal
Assistant Purchasing Agent

Clarifying Questions and Answers

Q: Will office space be provided onsite by the County for collection and testing duties or must participants report to the selected vendor's office?

A: Space is not provided by the County.

Q: If the selected vendor must provide their own office space, will the County impose parameters on its location such as a maximum number of miles from the Courts?

A: In Conroe, Texas

Q: Please identify the specific equipment and supplies (gloves, surface cleaning agents, trash bags, etc.) that will be provided by the County.

A: Supplies will not be provided by the County.

Q: Please identify the testing panel size (Example: 8-Panel, 5-Panel) and the specific drugs each panel must detect during lab-based testing.

A: 11-Panel with confirmation.

Q: Page 8, Paragraph 1 *Methods* states "The laboratory staff will fax, email or post on their website printouts of the results to the Drug/DWI Court Office, Fax 936-538-8181, christen.arnold@mctx.org, in a timely manner." Please confirm that the successful vendor may make test results available to Court officials through a secure, password-protected portal on the laboratory's website.

A: Proof of drug test submission is what needs to be provided.

Q: Given the significant staffing costs required to provide broad technician availability for the relatively modest projected number of samples to be collected, will the County please consider allowing bidders to propose an alternate schedule of operating hours?

A: The hours outlined in the bid specifications are the hours that the County needs vendor availability.

Q: For drug testing protocols, will the County please consider permitting the selected vendor to employ drug patches (a proven and accepted drug testing methodology used by Courts/Agencies across the State of Texas), which detect a person's use of drugs for a greater period of time than urinalysis, in lieu of collecting samples from 8:00am to 11:00am on holidays?

A: Drug patches will not be permitted.

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Q: For alcohol monitoring protocols, will the County please consider permitting the selected vendor to employ transdermal alcohol monitoring technology and/or remote breath alcohol breath testing technology (proven and accepted alcohol testing methodologies used by Courts/Agencies across the State of Texas), which detect a person's use of alcohol, in lieu of collecting samples from 8:00am to 11:00am on holidays?

A: These forms of monitoring and/or testing will not be permitted.

Q: Will the County please consider permitting the selected vendor to employ oral fluid swabs to reduce the labor associated with urine sample collections, as swab collections can be administered without gender specific collections practices.

A: The use of oral fluid swabs will not be permitted.

Q: Page 8, Paragraph 2 *Urine Sample Collection and Forwarding* states "The collection technician (male and female) must be able to appear in court within fifteen (15) minutes of notification to collect a urine sample in court." Please clarify whether the technicians will be required to perform testing, not just sample collection, onsite.

A: Test could be an instant (used sometimes in court) or the standard 11 panel.

Q: Page 8, Paragraph 2 *Urine Sample Collection and Forwarding* states "Participants in Phase 3, 4 & 5 will call a telephone number daily and listen to a recording. If the participant's name is on the recording, he/she must test that day" and "All participants, except in Phase 1, 2, 3 and 4, will donate a urine sample each Sunday. Phase 5 will randomly drug test on Sundays." Please provide the specific frequency of required testing for each phase.

A: Phase 1 & 2 – Monday, Wednesday, Friday, and Sunday.

Phase 3 & 4 – Random and on Sunday

Phase 5 – Random

Q: Page 9, Paragraph 2 *Urine Sample Collection and Forwarding* states "Once the participant has entered the donation site, he/she must not leave the site until urine donation is complete" and "Participant can submit a urine sample at any time or day. Example: participant missed the day before and wanted to submit a test." Industry standard typically establishes a finite number of hours and attempts. Would the County please consider permitting the selected vendor to abide by its own policies relating to these matters (Example: New participants shall arrive at the testing site no later than one [1] hour and existing participants thirty [30] minutes prior to the scheduled closing time. Failure to produce a urine sample after three [3] attempts within a two [2] hour period may be construed as an admission of drug use).

A: The testing requirement outlined in Page 9, paragraph 2 of the specifications is what the County requires.

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Q: Page 9, Paragraph 2 *Urine Sample Collection and Forwarding* states “The average monthly number of urine samples collected for Drug/DWI Court can be between 800 to 1,600 samples per month.” In order to use historical information to provide the most efficient cost proposals, please provide the following:

- Number of urine samples collected on weekdays between October 1, 2023 and March 31, 2024?

A: Total number of drug tests for both male and female during that time period is 9,350.

- Number of urine samples collected for DWI Court on Mondays after 5:00pm between October 1, 2023 and March 31, 2024?

A: Information not available.

- Number of urine samples collected for Drug Court on Mondays after 5:30pm between October 1, 2023 and March 31, 2024?

A: Information not available.

- Number of urine samples collected on weekends between October 1, 2023 and March 31, 2024?

A: Information not available.

Q: Would the County be willing to guarantee payment to the selected vendor for a minimum number of 1,000 samples per month, given the broad range in estimated volume?

A: No.

Q: Would the County accept a sliding scale pricing model based on the actual number of samples collected (example: one price for less than 1,000 collections; a separate price for more than 1,000)?

A: No.